

Our annual work plan 2018-2019

Strategic Aim 1 – Accountability and leadership

SAB Priority 1.1 Ensure the SAB provides strategic leadership to embed the principles of safeguarding across agencies and contribute to the prevention of abuse and neglect

Desired outcome for clients: Confidence in Multi-agency safeguarding responses, and safeguarded from abuse and neglect

Action / Measure	Lead	Timescale	Progress	RAG
Ensure flexible links are in place with all relevant agencies and sectors in order to provide strategic leadership to embed safeguarding principles. This will be done by making stronger links with homecare, residential and nursing, and housing providers, evidenced by appropriate representatives attending SAB meetings and activities.	SAB	December 2018	Registered Care Association, and Homecare provider reps currently on the SAB. Further links need to be made with wider homecare providers, and housing providers.	A
Ensure SAB budget plan reflects fair and appropriate partner contributions, evidenced by a report on budget spend given annually.	SAB	Ongoing	Budget agreed for 2018-19. Review and negotiation of contributions for 2019 – 20 to be completed.	G
Review seniority of people representing their agencies at the SAB. This will be evidenced by	SAB	October 2018		A

confirmation from each agency to the SAB Chair, that decisions can be made and partners held to account, by the representatives in place				
Review the SAB Information sharing agreement and ensure all agencies sign up to this and embed its use in multi-agency safeguarding. This will be evidenced by way of audit returns, case audits and successful development of a multi-agency data set.	SAB	October 2018	Information Sharing Agreement currently being reviewed in line with GDPR; SAB members requested to sign up to this.	A
Implement robust mechanisms for stakeholders to be held account for their safeguarding practice. This will be evidenced by completion of action plans following peer challenge events, presented and discussed at the SAB for scrutiny.	PQA / SAB	October 2018	Action plans following peer challenge events being implemented by relevant agencies, overseen by the SAB Quality Assurance officer. Full updates to be given at the SAB in October 18.	G
Social Care Institute for Excellence review to be undertaken to reflect commitment to continual improvement and transparency. The proposed focus would be wider than the remit of the SAB, covering all section 42 arrangements and how partnership arrangements are working. Success criteria for this action will reflect a focus on development needs within this review and a clear plan of how improvements will be made by all agencies.	SAB/ Ops	March 19	Now to be carried out in Summer 2019, to allow time for peer review action plan to be completed.	A

SAB Priority 1.2 Develop arrangements with other Boards to respond to and capture emerging safeguarding themes, including Domestic Abuse, Modern Slavery, Cuckooing, Exploitation and abuse of those transitioning from children’s to adult services, and safeguarding rough sleepers.

Desired outcome for clients: Confidence in Multi-agency joined up safeguarding responses, and safeguarded from abuse and neglect

Action / Measure	Lead	Timescale	Progress	RAG
Review the Partnership Protocol (between the SAB, LSCB, HWB, & Safer Communities Board), giving specific examples of joint up practice with overlapping themes of Modern Slavery, Domestic Abuse, and Cuckooing. This to include a review of the structures used to progress priorities.	SAB	December 2018	Review process has started	A
Undertake a needs analysis for the cohort of 18-25 year olds who may be at risk of exploitation to identify any current gaps in service provision	PQA	December 2018	To be discussed at PQA subgroup	A
Develop and embed appropriate local safeguarding pathways for cases of suspected modern slavery, taking account of Police initiatives, national guidance for local authorities, and findings from case audits.	Ops	October 2018	Scoping has started	A

Strategic Aim 2 – Policies & Procedures

SAB Priority 2.1 Establish robust feedback mechanisms on safeguarding policies and procedures

Desired outcome for clients: Safeguarding policy and practice is flexible to support those requiring support.

Action / Measure	Lead	Timescale	Progress	RAG
Sussex Safeguarding Adults Policy and Procedures to reflect up to date guidance, case law and legislation and enable staff to undertake Care Act safeguarding duties effectively. This will be evidenced by 'Road testing' the updated procedures, gaining feedback from professionals and clients and carers, by way of survey monkeys and case studies presented by frontline professionals.	SPPRG	December 2018	Rewrite of Sussex Safeguarding Adults Policy and Procedures launched June 18. This includes more detailed information and guidance on Domestic Abuse, Modern Slavery, and Cuckooing. Feedback and evaluation process to occur in Autumn 18.	A
Feedback to be given consistently where appropriate to referrers of safeguarding concerns, including information on why a safeguarding enquiry may not be taken forward. This will be tested and evidenced by a random sample of referrers completing feedback forms on their experience. Included within peer review action plan.	Ops	December 2018		A

SAB agencies to raise awareness of the SAR Protocol v2.0 throughout their networks. This will be evidenced by feedback to the SAB on actions taken, and by SAR Referral rates increasing. Feedback to be given on outcomes of SAR referrals.	SAB	March 2019	SAR Learning event held in A SAR learning event was held in March 18 to start raising awareness. Referral rates have started to increase in East Sussex.	A
Sussex Self-neglect guidance to be updated, with involvement of frontline managers and practitioners, taking account of learning from Safeguarding Adult Reviews across Sussex.	Ops	December 2018	Working group has been established for this task.	A

Strategic Aim 3 – Performance, Quality and Audit / Organisational learning

SAB Priority 3.1 Ensure learning from reviews is effectively embedded into practice to facilitate organisational change across agencies

Desired outcome for clients: Confidence that services are learning and improving in their safeguarding practice

Action / Measure	Lead	Timescale	Progress	RAG
The SAB will take part in a research project alongside the University of Sussex exploring ways of embedding organisational change following reviews. This will include use of survey monkeys, questionnaires, and engagement with frontline practitioners.	SAB/Ops	March 2019	First two learning set meetings have been held; outcomes of research project expected March 2019.	A

Learning briefings to be developed and disseminated following SARs, other reviews, and case audits, to enable easily digestible learning. SAB members will be asked to feedback how they have shared the briefings and to who, in order to evidence it has reached frontline staff.	PQA	Ongoing	Learning briefings from SAR for Adult A has been widely distributed. Learning briefings from Best Interests audit and Modern Slavery audit to be launched July 18.	G
The SAB will continue to work in partnership with the Office of the Public Guardian to promote the OPG Safeguarding strategy, and awareness of the role of the OPG and Court of Protection. This will be evidenced by briefings produced and disseminated on these roles.	PQA	October 2018	Quality Assurance officer in partnership with OPG has started process of developing briefings	G
Learning events to be held following current SAR being undertaken by the SAB, to share and embed learning across agencies.	SAB	March 2019		A

SAB Priority 3.2 Ensure the SAB has robust multi-agency safeguarding data to inform training and practice.

Desired outcome for clients: Influence over service delivery

Action / Measure	Lead	Timescale	Progress	RAG
Second iteration of the SAB Multi-agency Data set will be developed and presented to the SAB to shape practice and priorities. The SAB will hold partner agencies to account to	PQA	October 2018	To be presented to SAB in October 18.	A

contribute to the data set.				
<p>Consider and keep under review opportunities to promote effective risk assessment and decision making at initial concern stage, based on available data.</p> <p>Peer review being planned will also consider current arrangements and opportunities</p>	Ops	December 2018	Data over the past year for referrals to and from Children's Single Point of Advice (SPOA) and Health and Social Care Connect (HSCC) has been collated. At this point, there is not enough activity to warrant moving resources from Adult services in the Children's Multi-Agency Safeguarding Hub (MASH). This will be kept under review with further data collated to inform future planning alongside integration opportunities as part of the Accountable Care Model.	

Strategic Aim 4 – Prevention, engagement & Making Safeguarding Personal

SAB Priority 4.1 Adults, carers and the local community assisting to shape the work of the SAB and safeguarding responses

Desired outcome for clients: Feel empowered for their voices to be heard in safeguarding practice and policy development

Action / Measure	Lead	Timescale	Progress	
Increase the feedback rate from adults and carers	Ops/CCSAN	March 2019	The Safeguarding	A

<p>on their experience of safeguarding interventions, with a target of 100% offered the opportunity to give feedback, unless there are safety and risk factors to consider in offering this. This will be measured against the actual rate of feedback achieved, to identify any barriers to overcome.</p>			<p>Development Team in ASCH already has a mechanism in place to gain feedback following safeguarding enquiries.</p> <p>To explore with Healthwatch and other partners the role they can play to increase feedback rates, and the range of ways to offer feedback.</p>	
<p>The Clients and Carers Safeguarding Advisory network will review its terms of reference and accessibility to include wider representation from adults, carers, and community groups. This will enable regular feedback to be given SAB policies, plans, and priorities, and will be fed back directly to the SAB. This will include videos developed by adults on their safeguarding experiences.</p>	CCSAN	December 2018	Review meeting planned for September 18.	A
<p>SAB to review format of meetings for greater accessibility and input from adults and carers</p>	SAB	October 2018	Initial discussions held in Business planning morning; further ideas to be discussed in AB meetings.	A
<p>Ensure all adults supported through a safeguarding</p>	Ops/CCSAN	December		A

enquiry receive the Making Safeguarding Personal Leaflet. This will be checked and evidenced by feedback process sought at end of enquiry by ASCH and Healthwatch. Easy Read version of the leaflet to be developed.		2018		
Ensure all adults assessed as lacking capacity with regards to safeguarding interventions are supported by a formal or informal advocate. This will be evidenced by a 100% rate in safeguarding returns. This will be achieved by reinforcing this message in learning briefings following case audits, and in training, including referral pathways to the advocacy provider.	Ops	March 2019	The rate achieved at end of 2017-18 was 96% (same as 2016-17). Nationally, 73% receive support.	A
The SAB to increase engagement with the Voluntary and Community Sector by way of key information being included in newsletters and promoting the message of raising concerns and offering feedback. Progress will be reported via Speak Up representative on the SAB.	SAB/CCSAN	December 2018	SAB will be represented at Speak Up event in September 18.	A
Embed the financial abuse strategy to have an informed and uniformed approach to all aspects of financial abuse.	Ops	Ongoing	Financial abuse strategy launched in April 2018. Evaluation to be completed in 2018-19.	G
Evaluate impact of resilience project to support	Ops	October 2018	Additional responses within	A

<p>people post section 42 safeguarding enquiry, promoting opportunities for self-protection, and linking with other community services available to support adults</p>			<p>and post safeguarding enquiries are being actively explored and tested within the resilience pilot. Adult Social Care & Health is running this in partnership with East Sussex Fire and Rescue Service. The pilot aims to support adults who may be vulnerable to abuse or neglect or have been involved in a safeguarding enquiry to regain their resilience and confidence. . The pilot has now been extended to the Lewes and Wealden areas, and will be kept under review by the Operational Practice subgroup.</p>	
<p>Promote use of website and social media to increase engagement with public and accessibility of the SAB.</p> <p>Success criteria will reflect an accessible and interactive website, and social media linked with all partners for consistent safeguarding message.</p>	<p>SAB</p>	<p>Ongoing</p>	<p>SAB Twitter account now established</p>	<p>G</p>

Strategic Aim 5 – Integration / Training and Workforce Development

SAB Priority 5.1 Ensure the workforce is equipped to support adults appropriately where abuse and neglect are suspected. This to include emerging themes of coercive control and domestic abuse, modern slavery, cuckooing, and safeguarding rough sleepers.

Desired outcome for clients: Have confidence in the support being offered

Action / Measure	Lead	Timescale	Progress	
SAB members to adopt National Safeguarding Competency framework and/or Health Intercollegiate document, within induction and ongoing supervision arrangements, as evidenced by audit returns.	Ops/TWD	December 2018	SAB members have received the competency framework and encouraged to adopt with staff.	A
SAB members to adopt National MCA Competency Framework.	Ops/TWD	December 2018	To be promoted through upcoming MCA Multi-agency training.	
Multi-agency MCA Policy and Procedure to be developed, that includes a mechanism for challenging MCA assessment decisions	Ops	December 2018	Working group established for this task.	A
SAB Training strategy to be reviewed to include opportunities for multi-agency MCA, Modern Slavery and Coercion and control training. The strategy is to include mechanisms to review the impact of training, including online surveys.	TWD	December 2018	Working group established to review Sussex wide.	A
SAB to review number of adult services staff	TWD	October 2018		A

(across all agencies) attending the Domestic Abuse training, and establish reasons for low attendance				
Support the role of the named GP for safeguarding to raise the profile of adult safeguarding within primary care, as evidenced by regular updates given to the SAB, for any further support required to be identified.	SAB	Ongoing		A

Key:

SAB	Safeguarding Adults Board;
PQA	Performance, Quality & Audit Sub-group
Ops	Operational Practice Sub-group;
CCSAN	Client & Carer Safeguarding Advisory Network
TWD	Training & Workforce Development subgroup
SPPRG	Sussex Policy and Procedures Review Group