

## Adult A Safeguarding Adult Review Action Plan for Overview Report

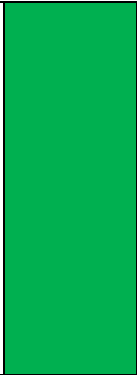
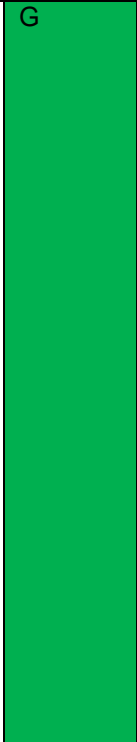
Recommendation and scope	Action (s)	Target Date	Lead	Progress/ next steps	Status (RAG) Rating
<p><b>The East Sussex SAB....</b></p> <p><b>In relation to placements:</b></p>	<ul style="list-style-type: none"> <li>East Sussex Clinical Commissioning Groups (CCGs) to link with East Sussex County Council (ESCC) Specialist Placement team regarding database that is in place in order for knowledge to be shared appropriately.</li> <li>The Commissioning Support Unit (CSU) for NHS West Kent CCG (WKCCG) has a generic database for patients in receipt of NHS Continuing Healthcare (CHC), including those with challenging behaviours or mental health needs. NHS WKCCG to seek reassurance that knowledge is shared appropriately.</li> </ul>	Dec 17 - Complete	East Sussex CCGs	<p>Within The East Sussex Continuing Healthcare Team (CHC) there is a dedicated procurement team with access to database of specialist placements updated by clinicians and admin staff. Regular Provider Forum meetings with, ESCC, CHC and providers occur on a regularly to ensure information on providers to up to date.</p> <p>East Sussex Transforming Care Lead has links with ESCC Specialist Placement Team regarding Learning Disability providers.</p>	G
<p><b>Recommendation 1:</b></p> <p>Promotes the development of a database of specialist placements capable of managing people with complex needs and challenging forms of behaviour.</p>		Dec 17 - Complete	West Kent CCG	<p>Those with behaviours that challenge or Mental Health needs have these needs highlighted on CHC eligibility requests sent to NHS WKCCG by NEL CSU.</p>	
<p><b>Recommendation 2:</b></p> <p>Promotes work between relevant CCGs to address the commissioning/market shaping gap relating to provision for people with</p>	<ul style="list-style-type: none"> <li>The CCGs to routinely share information when placements are found for people with complex needs, providing both positive and negative feedback.</li> <li>Existing networks to be explored and</li> </ul>	Mar 18 - Complete	East Sussex CCGs	<p>With development of an Sustainability and Transformation Plan wide approach the opportunities for information sharing</p>	G

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<p>complex needs and challenging forms of behaviour.</p>	<p>links to be formed regarding specialist providers.</p> <ul style="list-style-type: none"> <li>NHS West Kent CCG to escalate commissioning and market shaping gap to Sustainability and Transformation Partnership/plan (STP).</li> <li>East Sussex CCGs to escalate to STP.</li> </ul>	<p>Mar 18 - Complete</p> <p>Mar 18 - Complete</p>	<p>NHS West Kent CCG</p> <p>East Sussex CCGs</p>	<p>regarding placements who are able to provide complex care provision are continuing to be developed. These pathways will also enable exchange of intelligence regarding quality matters. CHC meet with providers to highlight gaps in provisions.</p> <p>West Kent CCG have confirmed that the CSU shares information regarding specialist placements with fellow CCGs or Local Authorities, which covers 5 CCG areas.</p> <p>Kent integrated workforce business plan includes multi-agency monitoring (Disabled Children, Adults, Learning Disability and Mental Health)</p> <p>STP Chief Nurse briefed on SAR report, actions arising from same and progress on recommendations.</p>	<p style="background-color: green; color: white; text-align: center;">G</p>
<p><b>Recommendation 3:</b> Seeks reassurance that commissioning processes are robust in identifying the degree to which recommended placements have the capacity and resources to meet an individual's</p>	<ul style="list-style-type: none"> <li>Assurance to be gained from East Sussex Continuing Health Care (CHC) teams, linking to CHC Guidance for Assurance Frameworks*.</li> </ul>	<p>Nov 17 - Complete</p>	<p>East Sussex CCGs</p>	<p>Individual placement agreement identifies the health and social care needs, this is the signed off by commissioner and provider. CHC Case</p>	<p style="background-color: green; color: white; text-align: center;">G</p>

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identified care and support needs.	<ul style="list-style-type: none"> <li data-bbox="689 427 1209 515">Kent CCGs to work with CHC functions for assurance processes to be established.</li> </ul>	Nov 17 - Complete	NHS West Kent CCG	<p data-bbox="1632 240 1966 360">Managers and Nurse Assessors review packages to ensure needs are being met</p> <p data-bbox="1632 427 1966 970">All placements greater than £1000/ week must be submitted to WKCCG by CSU for authorisation prior to placement beginning, and a review date of within 3 months for new CHC patients is set. This applies to those patients newly placed Out of Area. WKCCG Nursing &amp; Quality Team undertake quality visits to care home providers to ensure patient safety, spot checks and compliance with regulatory statutes.</p>	

\*<https://www.england.nhs.uk/wp-content/uploads/2015/03/ops-model-cont-hlthcr.pdf>

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<b>In relation to case coordination:</b>					
<p><b>Recommendation 4:</b> Seeks reassurance that there is now a system in place for notification of, and monitoring all out of county placements, both those where a) agencies in East Sussex are the placing organisation and b) those where East Sussex is the receiving location, in line with available guidance.</p>	<p>a) ESCC, Kent County Council (KCC) and the CCGs (East Sussex and West Kent) to confirm monitoring arrangements for out of county placements in place.</p> <p>b) Clarification to be sought from regional ADASS with regard to the current arrangements for notification of placements to host authorities.</p>	<p>Dec 17 - Complete</p> <p>Dec 17 - Complete</p>	<p>ESCC, KCC, CCGs (East Sussex and West Kent)</p> <p>ESCC</p>	<p>West Kent CCG have confirmed that out of area placements are now monitored by the CHC team in line with the national framework for CHC.</p> <p>East Sussex CCGs monitor out of county placements and work with host CCG</p> <p>Kent and East Sussex Adult Social Care (ASC) departments have been monitoring arrangements within existing policies, with master list maintained by commissioning.</p> <p>Memorandum of Co-operation for cross-border commissioning in place for the South East ADASS Councils.</p>	G
<p><b>Recommendation 5:</b> Undertakes an audit of out of county placements to identify the volume of such placements and to evaluate whether there are systemic patterns to be addressed.</p>	<ul style="list-style-type: none"> <li>• Proforma audit tool to be devised to consist of names of establishments, local authority area, and length of placement.</li> <li>• Using the proforma: <ul style="list-style-type: none"> <li>- ESCC ASC to undertake audit of Local Authority out of county placements.</li> <li>- East Sussex CCGs to undertake</li> </ul> </li> </ul>	<p>Dec 17 - Complete</p> <p>Dec 17 - Complete</p> <p>Jan 18 -</p>	<p>ESCC</p> <p>ESCC</p>	<p>ESCC ASC and CCGs have undertaken audit of out of county placements; review dates being confirmed.</p>	G

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	audit for CHC funded placements.  - NHS West Kent CCGs (for CHC functions) to undertake this audit.  <ul style="list-style-type: none"> <li>KCC have confirmed they have a list of out of county placements.</li> <li>Evaluation of audit to be fed back through the ongoing development as part of recommendation 2 of this action plan.</li> </ul>	Complete  Jan 18 - Complete  Mar 18	East Sussex CCGs  NHS West Kent CCG  ESCC	NEL CSU have undertaken this audit on behalf of WKCCG.	
<p><b>Recommendation 6:</b> Reviews complex case procedures to ensure that all agencies are aware of when and how to convene a multi-agency review of a complex case, with particular reference to ensuring that all available information is shared across all the agencies involved, with access to advice and guidance from legal practitioners, and agreeing and following through on a multi-agency action plan.</p>	<ul style="list-style-type: none"> <li>Safeguarding leads to report on complex case procedures in place within their agency via the East Sussex Safeguarding Adults Board (SAB) Operational Practice subgroup.</li> <li>Ensure complex case procedures are being followed by way of targeted case file audits to be undertaken, by all agencies involved in the SAR.</li> <li>Kent &amp; Medway SAB (KMSAB) Learning and Development Group to ensure</li> </ul>	Dec 18 - Complete  Mar 18  Sep 17 - complete	SAB Operational Practice subgroup members  SAB Performance, Quality & Audit subgroup	Report on complex case procedures discussed at Operational Practice subgroup on 14.12.17. Promotion of managerial oversight of complex cases will be made through supervision and audit processes across agencies to ensure staff are confident and competent in escalating concerns of cases with higher than acceptable levels of risk with barriers to progression.  The next multi-agency audit to be undertaken through the PQA subgroup will focus on complex case procedures – November 18.  Learning from KCC	

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	<p>guidance in policy and assessments is being followed consistently.</p>			<p>Safeguarding audit completed in June 2017 has been shared with Kent &amp; Medway SAB to inform training.</p>	
<p><b>Recommendation 7:</b> For all care and nursing home residents, promotes the use of one shared record held at the care home by all professionals involved, to ensure that all practitioners are aware when visiting a resident of the key issues within the chronology of the case.</p>	<ul style="list-style-type: none"> <li>Contract amendment to be made to ensure all providers make available one shared record to be used for visiting professionals.</li> <li>Care Home Providers to record actions and interventions in one single record and actively encourage use of shared record by visiting professionals. Implementation to be monitored by way of feedback to the East Sussex SAB via Registered Care Association (RCA) reps on their use, supported by a survey of registered care home managers.</li> <li>Care Home Providers in Kent to feedback to the Kent &amp; Medway SAB via Kent Integrated Care Association (KICA).</li> </ul>	<p>Mar 18</p> <p>Jan 18</p> <p>Mar 18 - complete</p>	<p>ESCC Contracts and Purchasing Unit/ Registered Care Association (RCA)</p> <p>KICA</p>	<p>Supply Management Team in ESCC taking these discussions forward.</p> <p>RCA reps have taken this proposal to their members, who have completed the survey. Feedback given to the East Sussex SAB on 19/4/18. Further request will be made to those who have not yet completed this action.</p> <p>KICA is a core member of KMSAB. Shared record of professional visits is established. SAR report and action plan has been shared with all KMSAB members.</p>	<p>G</p>
<p><b>Recommendation 8:</b> Establishes a task and finish group to review record-keeping and information-sharing between agencies and to make proposals regarding the transfer of information, with particular reference to hospital discharge planning and admissions to care homes, and complex cases involving concerns about self-</p>	<ul style="list-style-type: none"> <li>Task and Finish Group to be convened with key professionals from ASC, East Sussex Healthcare Trust, Registered Care Association, and CCGs.</li> <li>This group to: <ul style="list-style-type: none"> <li>Review existing arrangements in place.</li> <li>Receive update from the urgent care programme around discharge</li> </ul> </li> </ul>	<p>Mar 18</p>	<p>Chair – East Sussex SAB Operational Practice subgroup</p>	<p>Task and Finish Group has met three times. Further meeting scheduled and recommendations expected by end of June 2018.</p>	<p>A</p>

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neglect and mental capacity.	<ul style="list-style-type: none"> <li>planning under the 'SAFER' bundle.</li> <li>Seek updates on the Trusted Assessor model implementation for integrated discharge planning.</li> </ul>				
<p><b>Recommendation 9:</b> Develops a protocol on the management of cross-border cases in partnership with neighbouring Safeguarding Adults Boards, with the aim of ensuring that all agencies are clear about:</p> <ol style="list-style-type: none"> <li>Lead agency responsibility for case management, for supervision of case management and for placement reviews</li> <li>Link persons in the receiving area</li> <li>Escalation processes when there are concerns about placement suitability or case management.</li> </ol>	<ul style="list-style-type: none"> <li>Discuss at Sussex and Surrey SAB Chair meeting in December 17, linking with the Kent &amp; Medway SAB manager.</li> <li>ADASS guidance on Inter-Authority Safeguarding Arrangements is already in place; confirm this is being followed and raise awareness of current local SAB escalation and resolution protocols.</li> </ul>	<p>Dec 17 - complete</p> <p>Mar 18</p>	East Sussex SAB Manager	Discussed at Sussex and Surrey Chairs meeting on 6/2/18. Further awareness raising of SAB Resolution Protocol has been done. Learning from this SAR in relation to cross-border cases to be shared with the Health & Wellbeing Board.	G
<p><b>In relation to safeguarding:</b></p>					
<p><b>Recommendation 10:</b> Produces briefings to promote and refresh safeguarding literacy in the context of the Care Act 2014, with particular reference to the referral pathways and thresholds for section 42 safeguarding enquiries and the use of complex case procedures and multi-agency meetings in challenging cases, as well as awareness of, and confidence in, understanding factors contributing to self-neglect.</p>	<ul style="list-style-type: none"> <li>Adult Social Care to co-ordinate multi-agency working group to produce briefings which promote and improve safeguarding literacy, referral pathways and the safeguarding duties. These briefings will reflect linkages to other procedures and the understanding of self-neglect.</li> <li>Kent and Medway Task and finish group of SAB revised self-neglect policy and guidance September 2017 to improve safeguarding literacy, referral pathways and the safeguarding duties. To be supported by multi-agency safeguarding</li> </ul>	<p>Mar 18 – Complete</p> <p>Mar 18</p>	<p>Chair, East Sussex SAB Operational Practice subgroup</p> <p>Chair, KMSAB Learning and Development Working Group, and Practice,</p>	<p>Learning briefing completed – launched and shared at MCA and Self-Neglect learning event held 30<sup>th</sup> April 18. .</p> <p>KMSAB – held SAR Lessons Learned events in March 2018, including this SAR and a focused session on self-neglect. October Safeguarding</p>	G

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	training and workshops.		Policy and Procedures Working Group	events and workshops held with focus on self-neglect. Multi-agency policy document on self-neglect reviewed and revised version currently awaiting final sign-off by KMSAB.	
<p><b>Recommendation 11:</b> Seeks reassurance that practitioners and managers across agencies understand and use pathways for seeking advice from, and escalating concerns to, safeguarding leads within their own organisation, and are able to use appropriately safeguarding referral pathways.</p>	<ul style="list-style-type: none"> <li>Safeguarding Assurance tool was completed by members of the East Sussex SAB, and actions arising from this are being implemented.</li> <li>East Sussex SAB Resolution Protocol to be reviewed and disseminated.</li> <li>Review Kent and Medway current 2016 Escalation Policy.</li> </ul>	<p>Sep 17 – complete</p> <p>Oct 17 - Complete</p> <p>Nov 16 - Complete</p>	<p>East Sussex SAB</p> <p>Kent &amp; Medway SAB (KMSAB)</p>	<p>East Sussex SAB Resolution Protocol signed off at October 17 meeting and publicised.</p> <p>Next review scheduled for November 2018.</p>	G
<p><b>In relation to mental capacity and mental health:</b></p>					
<p><b>Recommendation 12:</b> Reviews the effectiveness of single and multi-agency training in raising awareness and confidence, and strengthening knowledge with respect to the Mental Capacity Act 2005, referrals to the Office of the Public Guardian and the Court of Protection.</p>	<ul style="list-style-type: none"> <li>Training and Workforce Development (TWD) subgroup of the East Sussex SAB to review Mental Capacity Act (MCA) training and seek assurance from single agencies on their training programmes. This will be achieved by: <ul style="list-style-type: none"> <li>Safeguarding leads completing a tool on the type of training offered within their organisation.</li> <li>Staff survey to test effectiveness of training received.</li> </ul> </li> <li>Learning and Development Working Group of KMSAB to review single and multi-agency training.</li> </ul>	<p>Mar 18 - Complete</p> <p>Mar 18 Complete</p>	<p>East Sussex SAB – chair of TWD subgroup</p> <p>Kent &amp; Medway SAB – Chair of</p>	<p>Staff online survey has been completed. Safeguarding leads have completed tool on training currently offered within their agencies. Multi-agency MCA training to be considered via the TWD subgroup, informed by results of the survey.</p> <p>MCA training multi-agency and single agency established. Increased</p>	G



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			Learning and Development Working Group	numbers attending. 3 Multi-agency workshops held in October to further support MCA in practice Bi-monthly MCA newsletter for KCC frontline staff extended to multi-agency leads from February 2018. Recommendations from this SAR promoted at March 2018 SAR Learning Events. Increased focus on LPA/OPG to be included in multi-agency MCA training.	
<p><b>Recommendation 13:</b> Conducts an audit of cases to evaluate the outcomes of best interest decision-making, with particular reference to assessing multi-agency involvement and clarity about leadership responsibility.</p>	<ul style="list-style-type: none"> <li>• Audit to be organised and carried out by members of the East Sussex SAB Performance, Quality &amp; Audit (PQA) subgroup in November 2017 and take forward learning to the multi-agency MCA Forum.</li> <li>• Learning to be shared with neighbouring SABs by way of Sussex SAB Chair meetings.</li> <li>• KMSAB to appropriately evaluate best interests' decision making and feed into learning and development.</li> </ul>	<p>Nov 17 - Complete</p> <p>Dec 17</p> <p>Dec 17 - Complete</p>	<p>East Sussex SAB – PQA Subgroup</p> <p>East Sussex SAB Manager</p> <p>KMSAB</p>	<p>Audit completed on 20.11.17. Learning has been fed back to PQA subgroup and has been discussed at the East Sussex SAB meeting in April. To be shared with neighbouring SABs after SAB meeting in April.</p> <p>Learning from SARs and Safeguarding Case Audits completed 2016-17 have informed Kent and Medway multi-agency policy and training. Outcomes shared at KMSAB and with working groups.</p>	G

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<p><b>Recommendation 14:</b> Reviews guidance on mental capacity assessment to include a process for securing multidisciplinary capacity assessment in complex cases where multidisciplinary teams are responsible for decision-making.</p>	<ul style="list-style-type: none"> <li>• Review to be taken forward by the Operational Practice subgroup of the East Sussex SAB. This review to consist of: <ul style="list-style-type: none"> <li>- SAB members sharing guidance that is already in place within their organisation where comparisons can be made.</li> <li>- Evaluation of the guidance and amendments made where required to ensure consistent application across agencies.</li> </ul> </li> <li>• KCC have confirmed a range of policies and documents are in place related to levels of assessments with guides to when complex/multiagency involvement is required.</li> <li>• Quality Assurance Working Group (QAWG) of the Kent and Medway SAB reflects East Sussex in its review of guidance: <ul style="list-style-type: none"> <li>- SAB members sharing guidance that is already in place within their organisation where comparisons can be made.</li> <li>- Evaluation of the guidance and amendments made where required to ensure consistent application across agencies e.g. Escalation policy updated November 2016 to be reviewed November 2018.</li> </ul> </li> </ul>	<p>Dec 17 - Complete</p> <p>Mar 18 - Complete</p> <p>Sept. 2017 - complete</p> <p>Mar 18 - Complete</p>	<p>Chair, East Sussex SAB – Operational Practice subgroup</p> <p>Chair, Kent and Medway SAB Quality Assurance Working Group</p>	<p>Policies and guidance discussed at Operational Practice subgroup on 14.12.17. A multi-agency MCA Policy and Procedure will be developed by working group including ASCH, CCGs, East Sussex Healthcare Trust, Sussex Police, and Sussex Partnership NHS Foundation Trust. To be finalised October 18 in time for review of the Sussex Safeguarding Adult Policy and Procedures.</p> <p>Practice, Policy and Procedures Working Group meets quarterly. Full update of Kent and Medway Policy, Protocols and Guidance September 2017. Escalation policy is current and next review planned for November 2018.</p>	<p>G</p>

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<p><b>Recommendation 15:</b> Reviews guidance for staff on working with those holding LPA.</p>	<ul style="list-style-type: none"> <li>This to be included in East Sussex alongside recommendation 14 via Operational Practice subgroup.</li> <li>KCC: Results from training audit to be fed into training programmes.</li> </ul>	<p>Mar 18</p> <p>September 2017 - complete</p>	<p>Chair - Operational Practice subgroup</p> <p>KCC</p>	<p>Representative for the Office of the Public Guardian spoke at East Sussex SAB learning event on 30<sup>th</sup> April 18, covering LPA information. Briefing to be developed.</p> <p>The Kent &amp; Medway multi-agency safeguarding adults policy, protocols and guidance revised and updated Sept 2017. LPA guidance policy leads to financial abuse tool kit. Training programme is reviewed and updated continuously from SAR's and DHR's. Increased focus on LPA/OPG to be included in multi-agency MCA training.</p>	<p>G</p>
<p><b>Recommendation 16:</b> Conducts regular workforce surveys to assess staff confidence in their legal literacy and safeguarding literacy, using the results to inform proposals about further workforce development initiatives.</p>	<ul style="list-style-type: none"> <li>Safeguarding Assurance recently taken place within Sussex and Peer Challenge event held. Follow up surveys to be planned via the Training and Workforce development (TWD) subgroup.</li> <li>Safeguarding assurance in Kent is managed by Quality Assurance Working Group and informs Learning and Development Working Group of KMSAB. This recommendation will be incorporated into ongoing review with the multi-agency training provider.</li> </ul>	<p>Mar 18 - Complete</p> <p>Mar 18 Complete</p>	<p>Chair – TWD subgroup, East Sussex SAB.</p> <p>KMSAB</p>	<p>Online survey to feed into development of Multi-agency MCA training.</p> <p>Multi-agency SAR Learning Events held in March 2018. Agency feedback template on training completed by agencies for return to SAB since July 2017. Training provider regularly updated via SAB Learning</p>	<p>G</p>

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<p><b>Recommendation 17:</b>  Seeks reassurance through audits that systems are effective for tracking renewals of Deprivation of Liberty Safeguards (DoLS), for monitoring conditions attached to DoLS authorisations, and for ensuring that individuals and their representatives have been notified in a timely way when orders have been made.</p>	<ul style="list-style-type: none"> <li>• Report to be provided by DoLS manager in East Sussex to the SAB Operational Practice subgroup outlining: <ul style="list-style-type: none"> <li>- Current situation.</li> <li>- Feasibility and cost benefit of bringing a system in place to track renewals.</li> <li>- Report to make clear it is the Managing Authority that has the responsibility regarding renewals.</li> </ul> </li> </ul>	Dec 17 - Complete	DoLS Manager, ESCC	and Development Working Group. East Sussex DoLS manager presented a report to the Operational Practice subgroup on 14.12.17, confirming a system is in place to track renewals. DoLS Manager will take forward actions for contracts with providers to be reviewed to ensure that they stipulate the requirement for Managing Authorities to make referrals for initial and renewal DoLS assessments, and that social care staff are reminded to check DoLS paperwork when undertaking assessment or reviews to strengthen further the monitoring of conditions placed on a Managing Authority. Audits of DoLS cases will be taken forward in 2018.	G
	<ul style="list-style-type: none"> <li>• KCC to seek reassurance that effective systems are in place by ensuring: <ul style="list-style-type: none"> <li>- DoLS managers log authorisations where complex issues are identified and where conditions need to be closely monitored.</li> <li>- Alert relevant people including RPRs,</li> </ul> </li> </ul>	Mar 18 - Complete (ongoing)	KCC	Effective systems are in place and are under ongoing review by MCA/DOLS service and reported at each KMSAB. Kent DoLS audit completed in June 2016; renewals tracked on AIS (KCC)	

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	<p>Managing Authorities and professionals so they are aware of responsibilities to keep DoLS service informed of changes in circumstances.</p> <ul style="list-style-type: none"> <li>- DoLS service to be proactive in following up issues raised so that reviews of authorisations can be undertaken in a timely fashion.</li> </ul>			<p>database). Includes notification of DoLS to all Interested Parties within a week. Report of current situation advised as standing item to KMSAB. MCA/DoLS briefing sent in March 2017 incorporated section on Making applications.</p> <p>Pilot for DOLS reviews Jan– Feb 2018 completed. Use of new DOLS form 3B effective and therefore fully implemented in Mar 2018. Continuing efficiency improvement of completion of DOLS assessment and authorisation process for prioritised referrals. Regular data cleansing exercise of DOLS Service enables review and re-prioritisation of backlog applications. New backlog project to start in July 2018.</p> <p>Out of County placements remain a challenge nationally – delay in Relevant Person’s Representative (RPR) appointment. Monitored by Senior Practitioner in service.</p>	

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<p><b>Recommendation 18:</b> Reviews guidance on legal options for intervening in self-neglect, with and without capacity, to include consideration of the interface between the Mental Health Act 1983 and the Mental Capacity Act 2005, and the use of the Court of Protection and of inherent jurisdiction.</p>	<ul style="list-style-type: none"> <li>This will be considered as part of the review of the Sussex self-neglect procedures.</li> <li>Self-neglect policy in Kent and Medway under review for December 2017.</li> <li>Self-neglect will be the focus during Safeguarding Week in Kent 9<sup>th</sup>-13<sup>th</sup> October 2017.</li> </ul>	<p>Mar 18</p> <p>March 2017 complete</p> <p>Oct 17 - Complete</p>	<p>Sussex Policy and Procedures Review group</p> <p>KCC</p> <p>KCC</p>	<p>East Sussex SAB learning will cover these areas.</p> <p>Updated guidance in East Sussex for Self-neglect will take account of feedback from the learning event, and timescale for launch revised to Autumn 18.</p> <p>Self-neglect training has been reviewed and updated for both single and multi-agency, online and face to face.</p> <p>Policy update completed and agreed March 2018</p>	<p>G</p>
<p><b>In relation to advocacy:</b></p>					
<p><b>Recommendation 19:</b> Reviews with commissioners and providers of advocacy services (including PRPRs and IMCAs) measures to address shortfall in the number of available advocates, and monitors further developments in advocacy provision.</p>	<ul style="list-style-type: none"> <li>East Sussex SAB to receive a report via the Operational Practice Subgroup on the status and performance of advocacy referral rates and response times, split by way of in county and out of county.</li> <li>Performance of Kent Advocacy Hub monitored via contract reviews led jointly by KCC Commissioning and Kent Mental Capacity Act DoLS Service.</li> </ul>	<p>Dec 17 - Complete</p>	<p>ESCC Advocacy Commissioner</p>	<p>Report brought to East Sussex Operational Practice subgroup in December 17. No current waiting list for IMCAs; proactive measures in place to effectively manage waiting list for PPR allocation. The group was satisfied with current measures in place.</p>	<p>G</p>
<p><b>In relation to disseminating the learning from this review:</b></p>					

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<p><b>Recommendation 20:</b> Produces briefings for agencies that summarise the learning from this case, with an accompanying feedback template so that East Sussex SAB can be informed how all agencies have disseminated the learning by means of team meetings, learning events and/or workshops.</p>	<ul style="list-style-type: none"> <li>Briefings to be developed by East Sussex SAB Quality Assurance officer.</li> <li>Agencies to complete feedback template by February 2018.</li> <li>Learning from this case will be shared with KMSAB Learning and Development Working Group.</li> <li>Multi-agency MCA/DOLS workshops during Safeguarding Week will further disseminate the learning – Feedback will be shared with KMSAB and East Sussex.</li> </ul>	<p>Nov 17 – Complete</p> <p>Feb 18 - Complete</p> <p>March 2018 complete</p> <p>Oct 17 – Complete</p>	<p>Quality Assurance Officer, East Sussex SAB</p> <p>Chair, KMSAB Learning and Development Group</p>	<p>Learning briefing produced and circulated to Safeguarding Leads in all SAB partner agencies, who have confirmed that it has been shared with relevant staff. Most agencies discussed the learning briefing in team meetings. The briefing was also presented to the Brighton &amp; Hove SAR Subgroup and has been shared with attendees at the Sussex SAR Practice &amp; Learning Event on 14th March.</p> <p>Development Manager ESSAB attended extraordinary meeting of KMSAB to share lessons learned.</p>	G
<p><b>Recommendation 21:</b> Reconvenes a learning event one year on from the publication of its action plan to report on progress made and learning embedded in practice.</p>	<ul style="list-style-type: none"> <li>East Sussex SAB will reconvene a follow up learning event.</li> </ul>	June 18 - Complete	SAB Manager, East Sussex SAB	Learning event held 30 <sup>th</sup> April 18.	G
<p><b>Recommendation 22:</b> Sends this review to Kent and Medway SAB with a request that it considers the above recommendations and advises East Sussex</p>	<ul style="list-style-type: none"> <li>SAR Report and action plan to be taken to Kent and Medway SAB at next available meeting in 2017.</li> </ul>	Dec 17 - Complete	SAB Manager, East Sussex SAB	Report and action plan shared with KMSAB members at meeting on 30.10.12.	G

Recommendation and scope	Action (s)	Target Date	Lead	Progress/ next steps	Status (RAG) Rating
SAB regarding what action it also proposes to take to ensure that lessons are translated into service and practice development.					
<p><b>Recommendation 23:</b> Shares this review with neighbouring West Sussex SAB, Brighton and Hove SAB and Surrey SAB to inform their consideration of cases relating to out of county placements, mental capacity and self-neglect.</p>	<ul style="list-style-type: none"> <li>To be taken to next Sussex and Surrey SAB Chairs meeting in December 17.</li> </ul>	Dec 17 - Complete	SAB Manager, East Sussex SAB	Neighbouring SABs have been notified of this review; discussed further at Sussex and Surrey SAB Chairs meeting on 6.2.18.	G

**Key to RAG ratings:**

**Green:** Objective completed or on target

**Amber:** Work in progress/further actions planned or required

**Red:** Objective not completed or target not met

**Key to acronyms/abbreviations used:**

**ASC:** Adult Social Care

**CHC:** NHS Continuing Healthcare

**CSU:** Commissioning Support Unit

**DoLS:** Deprivation of Liberty Safeguards

**East Sussex SAB:** East Sussex Safeguarding Adults Board

**ESCCGs:** East Sussex Clinical Commissioning Groups

**IMCA:** Independent Mental Capacity Advocate

**ADASS:** Association of Directors of Adult Social Services

**KCC:** Kent County Council

**LPA:** Lasting Power of Attorney

**KMSAB:** Kent & Medway Safeguarding Adults Board

**MCA:** Mental Capacity Act

**RCA:** Registered Care Association

**RPR:** Relevant Person's Representative

**STP:** Sustainability & Transformation Partnership/Plan

**TWD:** Training & Workforce Development

**WKCCG:** West Kent Clinical Commissioning Group